

CERTIFICATE OF NEED

ADVISORY

Michigan Department of Health & Human Services

CERTIFICATE OF NEED

South Grand Building
333 S. Grand Avenue
Lansing, Michigan 48933
(517) 241-3344 -Fax (517) 241-2962

Application Fee

Checks:

According to Department accounting practice, checks submitted with a CON application must be dated within 60 days of the CON application to be considered received. If an outdated check is received with an application, the Department will not process the application until a valid check for the required application fee is received. Upon receipt of the valid check, the application will be processed pursuant to the applicable Administrative Rules.

Checks are to be made payable to: State of Michigan, and Certificate of Need (CON) is implementing a [new mail process](#) starting immediately. All payments (checks) must be mailed directly to the Cashier's Office at MDHHS Cashier Office, Suite 801, Certificate of Need, P.O. Box 30437, Lansing, MI 48933.

Please include the following information with the check in this format:

CON number	XX-XXXX
Facility number	XX-XXXX
Facility Name	XXXXXX (If not on the check)
Payment for	Application fee, Annual Survey, LOI, Fine/Settlement, etc.

Please send all payments (checks) to:
MDHHS Cashier Office, Suite 801
Certificate of Need
P.O. Box 30437
Lansing MI 48933

Please send all Applications and Electronic Documents to:
MDHHS-CONProjects@Michigan.Gov AND/OR
MDHHS Certificate of Need Evaluation Section
South Grand Building, 4th Floor
P.O. Box 30195
Lansing MI 48909

Online Electronic Funds Transfer:

Application fees may also be paid using the online electronic funds transfer option with an electronic submission of an application through the CON e-Serve Application System (CEPAS).

Fee Schedule:

The fee schedule is determined by the total project costs as follows:

- \$3,000 fee for capital expenditures of \$0 through \$500,000;
- \$8,000 fee for capital expenditures of more than \$500,000 but less than \$4,000,000;
- \$11,000 fee for capital expenditures of \$4,000,000 or more but less than \$10,000,000; and
- \$15,000 fee for capital expenditures of \$10,000,000 or more.

Revised 10-01-2022